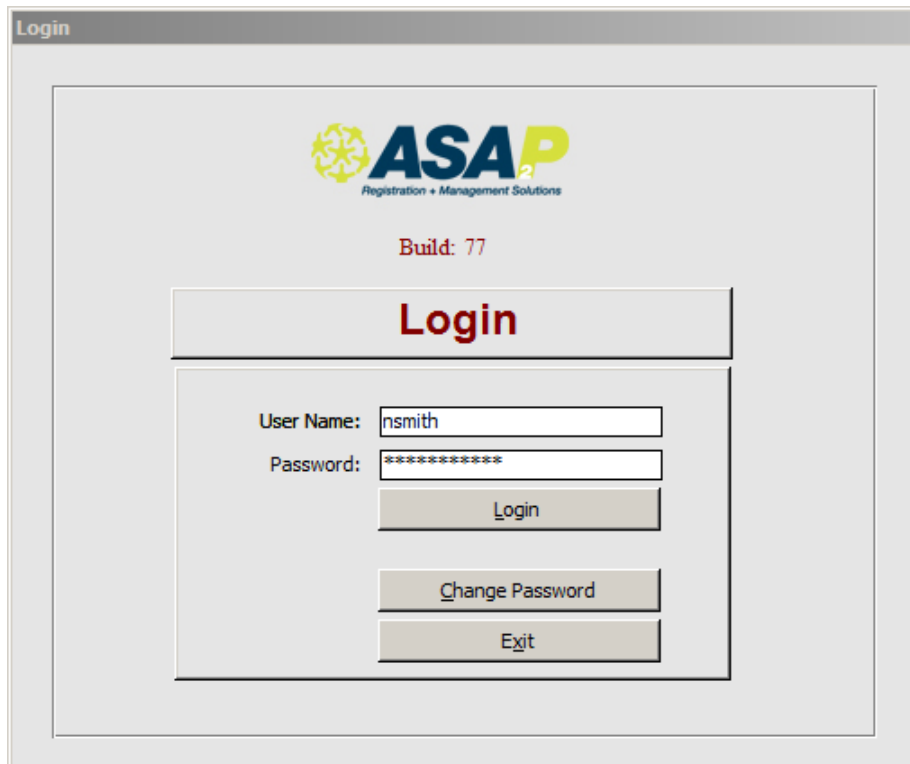



Starting ASAP

- Double-click on the ASAP icon on your desktop.
- Enter your user name and password. Your administrator has the option to change the passwords to allow group access to only certain areas in ASAP



Login

 **ASAP**
Registration + Management Solutions

Build: 77

Login

User Name: nsmith

Password: *****

Login

Change Password

Exit

- Double-click on **ASAP 2000 Main Application**. All modules are launched from the **Main Switchboard**.



Applications Menu

ASAP 2000 Main Application

Online Registration

Tops Client

Teacher Attendance

Inventory-Bookstore

Lab Attendance

Admin

+

Double Click on Application or
Select Application and Click 'Run'

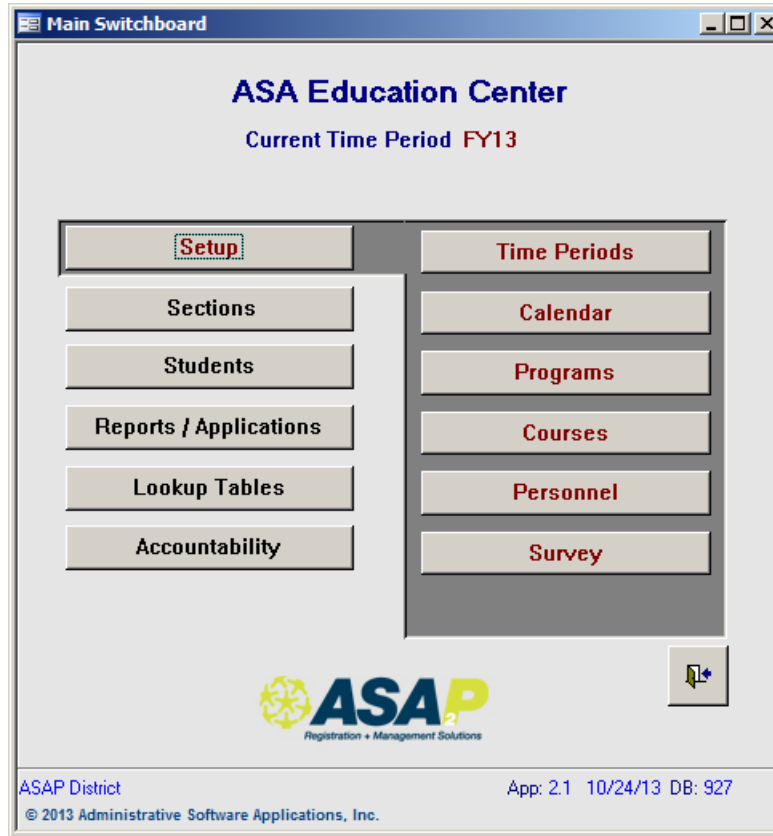
Run

ASA Reports

Check for new Upgrades



- Clicking on the buttons on the left side of the screen will open modules on the right side relating to those applications.



The two modules required to set up ASAP from scratch are **Setup** and **Lookup Tables**.