

## Course Characteristics

The AEBG office is asking for a breakdown by Class, not course. Each class, assigned to an AEBG Course Label, will appear in this single file of information. Each class is categorized and provides information about that class, including the following:

1. Consortium and Member codes = please review. If blank, you must insert before submitting.
2. Course Name
3. Course Identifier = the ASAP Course Code. The AEBG office does not mandate any numbering schematic
4. ID Type = to be identified in future years, but will probably be blank for 2015/2016
5. Section # = ASAP Section Code, which includes the ASAP Course Code
6. Start = start date
7. End = end date
8. Required Instructional Time = total scheduled time of class
9. Credit / Non-credit = identify if course is for credit or non-credit, for CCs
10. AEBG Course Labels - identify each AEBG Course Label this class / course is assigned to. A "1" signifies assigned. A "0" signifies non-assigned
11. Total Enrollment = total enrolled students, regardless of status
12. Total Students 1+ = total enrolled students, regardless of status, where student has at least 1 hour of attendance
13. Total Participants = total enrolled students, where student has at least 12 hours of attendance OR student enrollment status = Completed
14. Total Completers = total count of students where enrollment status = Completed